

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for May 13, 2026:

Meeting Called to Order by M. Riotto at 7:00 P.M.

Pledge of Allegiance

M. Riotto requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Michael Riotto – Present
Vice Chairman – Vacant
Secretary – Karl Spolarich – Present
Treasurer – Marc DeMarco – Present
Assistant Secretary/Treasurer – Gina Pantuso – Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the April 8, 2026, meeting were read by K. Spolarich. Motion to accept minutes as read made by G. Pantuso. Second was made by M. DeMarco . All were in favor.

Correspondence

M. Riotto reported that the Workmen's Compensation audit is still in progress.

Report of Fire Department

Monthly report for May 2026 read and submitted by President T. Pantuso.

Report of Fire Chief

Monthly activity report for April 2026 read and submitted by Fire Chief J. Kappus.

Old Business

K. Spolarich reported that the 2025 LOSAP numbers have passed the mandatory thirty day review period and will be submitted for payment.

K. Spolarich reported that the hyperlink for the Board's legal notices webpage has been posted on the DOS-hosted Public Notice directory for the Office of the New Jersey Secretary of State.

M. Riotto reported that the fire department has requested a representative from the Board be sent to Pierce for final inspection of the new apparatus.

New Business

None.

Meeting opened to the public by M. Riotto at 7:19 P.M.

No public participation.

Meeting closed to the public by M. Riotto at 7:20 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for May 12, 2026, read and submitted by M. DeMarco. Motion to pay bills made by K. Spolarich. Second was made by G. Pantuso. All were in favor. The total of the approved bills for May 12, 2026, is \$36,317.30.

Miscellaneous

None.

Adjournment

Motion made by M. DeMarco to adjourn meeting at 7:25 P.M. Second was made by G. Pantuso. All were in favor.

Karl B. Spolarich
Secretary

President's Report

May 2026

Letters have been sent to members with low or zero percentage regarding call, meetings and drills as per By-laws.

Washburn addition construction is in final phase. Additional equipment (Compressor, fire extinguishers and pallet racks) was discussed and voted on to purchase for the building. Currently at or under budget with the project at this time.

Approval granted by Warren Hills Sr H.S. administration to set up a table to possibly attract new members.

Brief discussion was had in reference to meeting with Fire Department, District and Twp. Committee.

Build date for new engine has been pushed back.

Command vehicle is at the upfitter and should be done this week.

Respectfully submitted,

Todd Pantuso

President

Washington Twp. Fire Department



Washington Township Fire Department

196 Washburn Ave. Washington, NJ 07882

Phone: 908-689-0575 Fax: 908-689-3131

Chief's Report

Chief James Kappus

5/3/2026

For the month of April Washington Township Fire Department responded to a total of 21 calls

6 MVAs

5 Alarm Activations

1 CO Alarm

1 Lift Assist

1 Brush Fire

1 Car Fire

1 Landing Zone

1 Pump Detail

1 Pole Fire

2 Public/Fire request

1 Unresponsive

We hosted 1 Business meeting and 3 Drills!

1. Fit Test/ Refresher Class, reminder if you haven't done your Fit Test, you will not be able to answer calls!
2. Ladder Drill
3. Drafting Drill Shurts RD

As of May 12, 2026

	Type	Date	Num	Due Date	Aging	Open Balance
AT&T Mobility						
	Bill	05/12/2026	287320058054x0504202	05/22/2026		450.00
Total AT&T Mobility						450.00
C&M Auto Parts						
	Bill	05/12/2026	730779	05/22/2026		27.84
Total C&M Auto Parts						27.84
Comcast						
	Bill	05/12/2026	8499052730036219	05/22/2026		409.62
	Bill	05/12/2026	8499052730036227	05/22/2026		81.11
Total Comcast						490.73
ESI Equipment, INC						
	Bill	05/12/2026	26-408	05/22/2026		1,704.00
Total ESI Equipment, INC						1,704.00
Fire and Safety Services , LTD.						
	Bill	05/12/2026	io26-01163	05/22/2026		854.57
Total Fire and Safety Services , LTD.						854.57
Fleet Services						
	Bill	05/12/2026	112057146	05/22/2026		1,000.00
Total Fleet Services						1,000.00
Gina Pantuso						
	Bill	05/12/2026	stipend	05/22/2026		1,450.00
Total Gina Pantuso						1,450.00
Karl Spolarich - v						
	Bill	05/12/2026	stipend	05/22/2026		1,750.00
Total Karl Spolarich - v						1,750.00
Local Seven						
	Bill	05/12/2026	WTF#-1366	05/22/2026		112.50
Total Local Seven						112.50
Marc De Marco						
	Bill	05/12/2026	stipend	05/22/2026		1,750.00
Total Marc De Marco						1,750.00
Mike R. Riotto - V						
	Bill	05/12/2026	stipend	05/22/2026		1,750.00
Total Mike R. Riotto - V						1,750.00
New Jersey American Water						

	Bill	05/12/2026	1018210023095075	05/12/2026	<u>19,274.42</u>
Total New Jersey American Water					19,274.42
New Jersey Fire Equipment					
	Bill	05/12/2026	2033873	05/22/2026	<u>425.00</u>
Total New Jersey Fire Equipment					425.00
New Jersey State Assoc. Of Fire Districts					
	Bill	05/12/2026	2026	05/12/2026	<u>300.00</u>
Total New Jersey State Assoc. Of Fire Districts					300.00
Richard Braslow					
	Bill	05/12/2026	06107	05/12/2026	<u>780.00</u>
Total Richard Braslow					780.00
TFB Truck Repairs					
	Bill	05/12/2026	068030000610	05/22/2026	<u>1,947.24</u>
Total TFB Truck Repairs					1,947.24
VFIS					
	Bill	05/12/2026	175462134	05/12/2026	<u>2,251.00</u>
Total VFIS					<u>2,251.00</u>
TOTAL					<u><u>36,317.30</u></u>