

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for April 8, 2026:

Meeting Called to Order by M. Riotto at 7:00 P.M.

Pledge of Allegiance

M. Riotto requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Michael Riotto – Present
Vice Chairman – Vacant
Secretary – Karl Spolarich – Present
Treasurer – Marc DeMarco – Absent
Assistant Secretary/Treasurer – Gina Pantuso – Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the March 11, 2026, meeting were read by K. Spolarich. Motion to accept minutes as read made by G. Pantuso. Second was made by M. Riotto. All were in favor.

Correspondence

None.

Report of Fire Department

Monthly report for April 2026 read and submitted by President T. Pantuso.

Report of Fire Chief

Monthly activity report for March 2026 read and submitted by Fire Chief J. Kappus.

Old Business

M. Riotto reported that the Ford Explorer has been sold on GovDeals for \$3,900.00.

New Business

M. Riotto has requested a meeting with the Township Committee regarding the number of fire hydrants in town and New Jersey American Water increasing the hydrant maintenance rates for 2027.

K. Spolarich reported that the 2025 LOSAP numbers have been posted at both firehouses for the mandatory thirty day review period.

K. Spolarich reported that the Board has received an initial email from the Office of the New Jersey Secretary of State informing us that the Board of Fire Commissioners is required to submit the hyperlink to our legal notices webpage for posting on the DOS-hosted Public Notice directory, but we have not yet received the separate email containing our personalized authorization code and step-by-step instructions to register as indicated in the original email. K. Spolarich has emailed the Office of the New Jersey Secretary of State requesting said necessary information to register the hyperlink to our legal notices webpage.

K. Spolarich reported that notice regarding the Board's hyperlink to our legal notices webpage being posted on the DOS-hosted Public Notice directory must appear in the newspaper twice a month until the end of the year, The Board's attorney has published the necessary notice in The Star Ledger digital newspaper, and the ad will run twice a month from April 2026 to December 2026.

Meeting opened to the public by M. Riotto at 7:44 P.M.

No public participation.

Meeting closed to the public by M. Riotto at 7:45 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for March 31, 2026, submitted by M. DeMarco and read by G. Pantuso. Motion to pay bills made by K. Spolarich. Second was made by M. Riotto. All were in favor. The total of the approved bills for March 31, 2026, is \$20,661.23.

Miscellaneous

None.

Adjournment

Motion made by G. Pantuso to adjourn meeting at 7:50 P.M. Second was made by K. Spolarich. All were in favor.

Karl B. Spolarich
Secretary

President's Report

April 2026

Representative from Medical Diagnostic Testing was at meeting to explain the program for first responders and their family.

Generator at Brass Castle station is still inoperable. Will follow up to check on status.

Air bags that were purchased under a grant have been placed into service after we had a drill to go over proper usage. Additional options to be purchased after approval from district.

By-laws were voted on and approved. They will go into effect immediately. Letters to be sent to members with very low or no attendance.

Interior (floor and walls) completed. Waiting on apron and final electric to be finished. Exhausted fans were discussed.

Options for Class A uniforms were discussed.

Respectfully submitted,

Todd Pantuso

President

Washington Twp. Fire Dept.



Washington Township Fire Department

196 Washburn Ave. Washington, NJ 07882

Phone: 908-689-0575 Fax: 908-689-3131

Chief's Report

Chief James Kappus

4/6/2026

For the month of March Washington Township Fire Department responded to a total of 24 calls

4 MVAs

9 Alarm Activations

3 CO Alarms

1 Gas leak

1 Structure Fire, Smoke from Hampton open burn

1 Unconscious

1 Oder Investigation

1 Car fire

2 pole fires

1 Open Burn

We hosted 1 Business meeting and 5 Drills

Drill with 83 fire forceable entry door

Elevator Drill Rossi/Hawk point

Drill with new Air Bags off 75

EV Training at Fred Beans

Hazmat drill At WCFA during Week

Washington Township Fire District #1

Unpaid Bills Detail

As of March 31, 2026

	Type	Date	Num	Due Date	Aging	Open Balance
AT&T Mobility						
	Bill	03/31/2026	287320058054	04/10/2026		<u>450.00</u>
Total AT&T Mobility						450.00
Burdge's Auto Repair						
	Bill	03/31/2026	1446	04/10/2026		<u>112.25</u>
Total Burdge's Auto Repair						112.25
Comcast						
	Bill	03/31/2026	8499052730036219	04/10/2026		586.48
	Bill	03/31/2026	849905273036227	04/10/2026		<u>552.93</u>
Total Comcast						1,139.41
Fire and Safety Services , LTD.						
	Bill	03/31/2026	SI26-0469	04/10/2026		<u>3,207.83</u>
Total Fire and Safety Services , LTD.						3,207.83
Fleet Services						
	Bill	03/31/2026	111403691	04/10/2026		<u>1,000.00</u>
Total Fleet Services						1,000.00
New Jersey Fire Equipment						
	Bill	03/31/2026	76670	04/10/2026		<u>275.00</u>
Total New Jersey Fire Equipment						275.00
Richard Braslow						
	Bill	03/31/2026	06055	03/31/2026		<u>120.00</u>
Total Richard Braslow						120.00
Washington Township Fire Department						
	Bill	03/31/2026	Quarter 1	03/31/2026		<u>14,356.74</u>
Total Washington Township Fire Department						<u>14,356.74</u>
TOTAL						<u><u>20,661.23</u></u>