

**Board of Fire Commissioners**  
**Washington Township Fire District No. 1**  
**P. O. Box 152**  
**Washington, New Jersey 07882**

**Minutes for September 10, 2025:**

**Meeting Called to Order by M. Riotto at 7:00 P.M.**

**Pledge of Allegiance**

M. Riotto requested a moment of silence for all fallen firefighters.

**Roll Call**

Chairman – Michael Riotto – Present  
Vice Chairman – Vacant  
Secretary – Karl Spolarich – Present  
Treasurer – Marc DeMarco – Present  
Assistant Secretary/Treasurer – Chase Darwin – Absent

**Certification of Public Meeting Law**

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

**Reading of Minutes**

Minutes from the August 13, 2025, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. DeMarco. Second was made by M. Riotto. All were in favor.

**Correspondence**

M. Riotto received a thank you letter from Fire & Safety for the Board's recent purchase of a Pierce Saber fire apparatus. The apparatus is currently in queue to be built with the tentative delivery date of July 2026.

**Report of Fire Department**

Monthly activity report for September 2025 submitted by President T. Pantuso.

**Report of Fire Chief**

Monthly activity report for August 2025 read and submitted by Chief T. Wilson.

## **Old Business**

None.

## **New Business**

### **Resolution #25-010 – Certifying the Review of the Findings and Recommendations of the Local Finance Board**

K. Spolarich made a motion to certify by resolution that the members of the Board have personally reviewed the findings and recommendations of the Local Finance Board within forty-five days of receipt. Second was made by M. DeMarco. All were in favor.

### **Meeting opened to the public by M. Riotto at 7:17 P.M.**

No public participation.

### **Meeting closed to the public by M. Riotto at 7:18 P.M.**

### **Treasurer's Report/Payment of Bills**

Treasurer's report for September 8, 2025, submitted and read by M. DeMarco. Motion to pay bills made by K. Spolarich. Second was made by M. Riotto. All were in favor. The total of the approved bills for September 8, 2025, is \$14,400.91.

## **Miscellaneous**

None

## **Adjournment**

Motion made by M. DeMarco to adjourn meeting at 7:24 P.M. Second was made by K. Spolarich. All were in favor.

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**Karl B. Spolarich**  
Secretary

## **Presidents Report**

**September 2025**

By Laws committee met and reviewed rough draft. Corrections/additions were made and sent to attorney. Another meeting will be held prior to presenting to department for review.

Construction on Washburn addition has started. Retaining wall complete. Waiting on company to construct the building.

Production on new engine has started with a projected delivery date of July 2026. Command vehicle to be built in October with a delivery date of November.

Vendor for key fob system came out to examine buildings. Quote to follow.

It was discussed about providing rescue services in the area due to talks of Emergency Squad getting rid of their rescue truck.

Respectfully submitted,

Todd Pantuso

President



## Washington Township Fire Department

196 Washburn Ave. Washington, NJ 07882

Phone: 908-689-0575 Fax: 908-689-3131

Chief's Report

Chief Tom Wilson

9/1/2025

For the month of August Washington Township Fire Department responded to a total of 21 Emergency Calls

And hosted 1 Business meetings 3 drills

2 Co calls

10 alarm calls

1 MVA

2 Gas leaks

1 Smoke investigation

1 Tech rescue

1unconscious person

1 Landing zone

1 Appliance fire

1 pump detail

The Department conducted 1 Business meeting and 3 drills 1 National night out detail

Drills consisted of a live burn on 8/11 Radio communications drill 8/18 and a Rural hitch drill with 83 and 39 fire on 8/25

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NO. 1 IN THE TOWNSHIP OF WASHINGTON, IN THE COUNTY OF WARREN, NEW JERSEY CONCERNING REVIEW OF FINDINGS AND RECOMMENDATIONS OF THE LOCAL FINANCE BOARD MADE AT A MEETING OF SAID BOARD ON JULY 9, 2025 IN ACCORDANCE WITH N.J.S.A. 40A:5A-7 # 25-010**

**WHEREAS**, the Local Finance Board at its meeting of July 9, 2025 issued positive findings in connection with its review of a proposed project financing in an amount not to exceed \$1,200,000 for the bond and note financing and acquisition of a Pierce Enforcer Pumper by The Board of Fire Commissioners of Fire District No. 1 in the Township of Washington, in the County of Warren, New Jersey (the "Fire District"); and

**WHEREAS**, such resolution of the Local Finance Board has been filed with the Secretary of the Fire District, and a copy has been received by each member of the governing body; and

**WHEREAS**, N.J.S.A. 40A:5A-7 requires that the governing body of the Fire District, within 45 days of receipt of the Local Finance Board's findings and recommendations, shall certify by resolution to the Local Finance Board that the members thereof have personally reviewed the findings and recommendations; and

**WHEREAS**, the members of the governing body of the Fire District have personally reviewed the Local Finance Board's findings and recommendations on the proposed project financing as evidenced by group affidavit of the governing body; and

**WHEREAS**, failure to comply with this requirement may subject the members of the Fire District to the penalty provisions of R.S. 52:27BB-52.

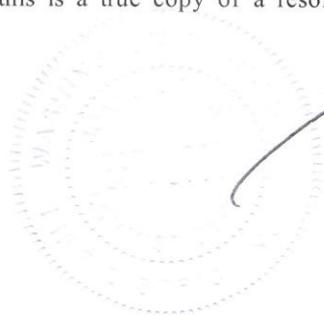
**NOW, THEREFORE, BE IT RESOLVED** that the governing body of the Fire District hereby states that it has complied with the requirements of N.J.S.A. 40A:5A-7 and does hereby submit a certified copy of this resolution and the required affidavit to the Local Finance Board to show evidence of said compliance.

ROLL CALL VOTE

FULL NAME	AYE	NO	ABSTAIN	ABSENT
MICHAEL RIOTTO, CHAIRMAN	X			
KARL SPOLARICH, SECRETARY	X			
MARC DEMARCO, TREASURER	X			
CHASE DARWIN, ASST. SEC./TREAS				X
VACANT				

Secretary's Certification

I hereby certify that this is a true copy of a resolution passed at the meeting held on SEPTEMBER 10, 2025.



*[Handwritten Signature]*  
Karl Spolarich, Secretary

Group Affidavit Form

Certification of Governing Body

State of New Jersey  
County of Warren

We, the members of THE BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NO. 1 IN THE TOWNSHIP OF WASHINGTON, IN THE COUNTY OF WARREN, NEW JERSEY (the "Fire District"), being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the Fire District.
2. We certify that pursuant to N.J.S.A. 40A:5A-7 we have personally reviewed the findings and recommendations of the Local Finance Board issued at a meeting of the Local Finance Board on July 9, 2025 with respect to the proposed project financing in an amount not to exceed \$1,200,000 for the bond and note financing and acquisition of a Pierce Enforcer Pumper.

Commissioners

Signature

M. RIZOTTO, CHAIRMAN



K. SPALARICH, SECRETARY



M. DEMARCO, TREASURER

- ABSENT -

C. DARWIN, ASSI. SEC/TREAS.

- VACANT -

- VACANT -

Sworn to and subscribed before me  
this 10 day of Sept, 2025

  
Notary Public of the State of New Jersey  
or Richard M. Braslow, Esq.,  
Attorney-at-Law of New Jersey

GABRIELLE A BROWNLOW  
Notary Public of New Jersey  
My Commission Expires October 25, 2025

[Note: The Corporate Secretary of the Fire District shall set forth the reason for the absence of signature of any members of the governing body.]

This affidavit must be sent to the Division of Local Government Services, CN 803, Trenton, New Jersey 08625 within 45 days of receipt of the Local Finance Board's findings and recommendations on the proposed project financing.



## State of New Jersey

DEPARTMENT OF COMMUNITY AFFAIRS  
101 SOUTH BROAD STREET  
PO BOX 803  
TRENTON, NJ 08625-0803

PHILIP D. MURPHY  
*Governor*

TAHESHA L. WAY  
*Lieutenant Governor*

JACQUELYN A. SUÁREZ  
*Commissioner*

### LOCAL FINANCE BOARD RESOLUTION

**WHEREAS**, a proposed project financing has been submitted to the Local Finance Board for review pursuant to N.J.S.A. 40A:5A-6 by the Board of Fire Commissioners of the Township of Washington Fire District No. 1; and

**WHEREAS**, the Local Finance Board has held a hearing pursuant to N.J.S.A. 40A:5A-7 on July 9, 2025, to review a proposed project financing in an amount not to exceed \$1,200,000 to finance the acquisition of a Pierce Enforcer pumper; and

**WHEREAS**, representatives of the Fire District testified at said hearing that the Fire District will utilize \$400,000 from its capital reserve to reduce the amount to be financed; and

**WHEREAS**, the Local Finance Board has given consideration to those matters, to the extent applicable, as provided for by Law, and has examined estimates, computations or calculations made in connection with such submissions and has required the production of such papers, documents, witnesses or information and taken such action which it has deemed necessary for its review of such submission; and

**NOW, THEREFORE, BE IT RESOLVED** that the Local Finance Board does hereby make the following findings:

- a) that the project cost has been determined by reasonable and accepted methods;
- b) that the method proposed for the funding of the project cost, proposed or maximum terms and provision of the financing and of a proposed service contract are not unreasonable nor impracticable, and would not impose an undue and unnecessary financial burden on the local inhabitants within the Authority's jurisdiction or would not materially impair the ability to pay promptly the principal of and the interest on the outstanding indebtedness thereof or to provide essential public services to the inhabitants thereof;
- c) that the proposed or maximum terms and conditions of the sale are, in light of current market conditions for obligations of similar quality, reasonable;

**BE IT FURTHER RESOLVED** that the Local Finance Board does not deem it necessary to make any of the recommendations with regard to this project financing which the Board is authorized to make pursuant to N.J.S.A. 40A:5A-8; and



Local Finance Board  
Board of Fire Commissioners of the Township of Washington Fire District No. 1  
July 9, 2025

**BE IT FURTHER RESOLVED** that the Board of Fire Commissioners of the Township of Washington Fire District No. 1 shall, within 30 days of the closing date of the financing that is the subject of this resolution, file with the Executive Secretary of the Local Finance Board a statement setting forth a complete accounting of the actual issuance costs incurred by the Board of Fire Commissioners of the Township of Washington Fire District No. 1 in undertaking the financing which statement shall include the following: the name of the Board of Fire Commissioners of the Township of Washington Fire District No. 1; the closing date of the financing; the total amount of the financing; the name of the professionals or others who provided services to the Board of Fire Commissioners of the Township of Washington Fire District No. 1 in undertaking the financing; the estimated dollar amount for each type of issuance cost as set forth in the application submitted by the Board of Fire Commissioners of the Township of Washington Fire District No. 1 to the Local Finance Board with regard to the financing; and the actual dollar amount for each type of issuance cost incurred by the Board of Fire Commissioners of the Township of Washington Fire District No. 1 in undertaking the financing; and

**BE IT FURTHER RESOLVED** that the details of the issuance of any permanent bonds associated with this application as included in the term sheet (closing statement) shall be promptly provided to the Executive Secretary by forwarding a copy of said term sheet (closing statement); and

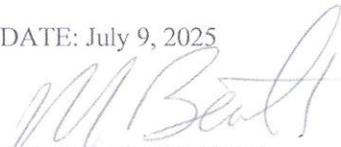
**BE IT FURTHER RESOLVED** that the Executive Secretary of the Local Finance Board is hereby authorized and directed to certify or endorse such documents or instruments as may be necessary, convenient or desirable in order to carry out the purpose and provisions of the Law and this Resolution; and

**BE IT FURTHER RESOLVED** that pursuant to N.J.S.A. 40A:5A-7, the governing body of the Authority shall provide to the Executive Secretary within 45 days of receipt of this resolution, the required Authority resolution and affidavit; and

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

APPROVED BY:  
THE LOCAL FINANCE BOARD

DATE: July 9, 2025

  
NICHOLAS BENNETT  
EXECUTIVE SECRETARY  
LOCAL FINANCE BOARD

**Washington Township Fire District #1**

**Unpaid Bills Detail**

**As of September 9, 2025**

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
<b>AT&amp;T Mobility</b>						
	Bill	09/09/2025	287320058054x0904200	09/19/2025		<u>500.00</u>
Total AT&T Mobility						500.00
<b>Comcast</b>						
	Bill	09/09/2025	84990527300.36227	09/19/2025		862.69
	Bill	09/09/2025	8499052730036219	09/19/2025		<u>492.00</u>
Total Comcast						1,354.69
<b>Fleet Services</b>						
	Bill	09/09/2025	106872481	09/19/2025		<u>600.00</u>
Total Fleet Services						600.00
<b>Local Seven</b>						
	Bill	09/09/2025	WTF-1257	09/19/2025		<u>112.50</u>
Total Local Seven						112.50
<b>New Jersey American Water</b>						
	Bill	09/09/2025	1018-210023095075	09/09/2025		<u>9,636.99</u>
Total New Jersey American Water						9,636.99
<b>New Jersey Fire Equipment</b>						
	Bill	09/09/2025	74733	09/19/2025		<u>2,060.00</u>
Total New Jersey Fire Equipment						2,060.00
<b>Public Employees Retirement</b>						
	Bill	09/09/2025	47100	09/19/2025		<u>54.23</u>
Total Public Employees Retirement						54.23
<b>Richard M. Braslow, ESQ</b>						
	Bill	09/09/2025	05648	09/19/2025		<u>82.50</u>
Total Richard M. Braslow, ESQ						<u>82.50</u>
<b>TOTAL</b>						<u><u>14,400.91</u></u>