

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for October 8, 2025:

Meeting Called to Order by M. Riotto at 7:00 P.M.

Pledge of Allegiance

M. Riotto requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Michael Riotto – Present
Vice Chairman – Vacant
Secretary – Karl Spolarich – Present
Treasurer – Marc DeMarco – Present
Assistant Secretary/Treasurer – Chase Darwin – Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the September 10, 2025, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. DeMarco. Second was made by C. Darwin. All were in favor.

Correspondence

None.

Report of Fire Department

Monthly activity report for October 2025 submitted by President T. Pantuso.

Report of Fire Chief

Monthly activity report for September 2025 read and submitted by Chief T. Wilson.

Old Business

None.

New Business

Resolution #25-011 – Certification of Annual Audit

K. Spolarich made a motion to certify the 2024 annual audit as completed by Urban & Jinks. Second was made by C. Darwin. All were in favor.

K. Spolarich made a motion to approve Eric Paruta of 56 Pleasant Valley Road as a probationary member of the fire department pending a background check, physical, and drug test. Second was made by M. DeMarco. All were in favor.

Meeting opened to the public by M. Riotto at 7:21 P.M.

No public participation.

Meeting closed to the public by M. Riotto at 7:22 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for October 6, 2025, submitted and read by M. DeMarco. Motion to pay bills made by C. Darwin. Second was made by K. Spolarich. All were in favor. The total of the approved bills for October 6, 2025, is \$20,449.73.

Miscellaneous

C. Darwin resigned his position as Fire Commissioner. K. Spolarich thanked C. Darwin for his years of service on the Board and for his dedication to the taxpayers of Washington Township.

Adjournment

Motion made by M. DeMarco to adjourn meeting at 7:30 P.M. Second was made by C. Darwin. All were in favor.

Karl B. Spolarich
Secretary

President's Report

October 2025

Lisa and Joe Groff from Washington Emergency Squad were present and spoke to our department about possibly taking the Toy Drive over next year. A few of our members will shadow them this year to see if we want to assume that responsibility.

New member Eric Paruta was introduced and welcomed.

Washburn building addition has been erected and now waiting on plumbing and electrical.

Members to assist with After the Fire presentation at Warren Hills Sr. H.S.

Washington Twp. Committee passed a resolution for the Volunteer Tuition Credit Program. The fire department will be the administrator.

Santa Run for Washington Twp. children is scheduled for December 20th.

New engine has been ordered with a possible completion date in July 2026.

The department received a grant from Norfolk Southern for airbags and training.

Respectfully submitted,

Todd Pantuso
President



Washington Township Fire Department

196 Washburn Ave. Washington, NJ 07882

Phone: 908-689-0575 Fax: 908-689-3131

Chief's Report

Chief Tom Wilson

10/2/25

For the month of September Washington Township Fire Department responded to a total of 25 Emergency Calls

And hosted 1 Business meetings 3 drills

3 Co calls

10 Fire alarm calls

5 MVA calls

1 Gas leak

2 CPR Squad assist

1 Structure fire

1 Missing person

2 Brush fire

The Department conducted 1 Business meeting and 3 drills

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT
FORM OF RESOLUTION #25-011

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2024 has been filed with the *Municipal Clerk* pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

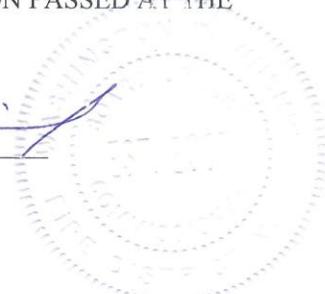
WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Board of Commissioners of the Fire District No. 1 of the Township of Washington, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON OCT. 8, 2025.


Clerk



Washington Township Fire District #1

Unpaid Bills Detail

As of October 6, 2025

	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Due Date</u>	<u>Aging</u>	<u>Open Balance</u>
AT&T Mobility						
	Bill	10/06/2025	287320058054x1004202	10/16/2025		<u>450.00</u>
Total AT&T Mobility						450.00
Comcast						
	Bill	10/06/2025	8499052730036219	10/16/2025		543.44
	Bill	10/06/2025	8499052730036227	10/16/2025		<u>476.80</u>
Total Comcast						1,020.24
Fleet Services						
	Bill	10/06/2025	107497349	10/16/2025		<u>700.00</u>
Total Fleet Services						700.00
Local Seven						
	Bill	10/06/2025	WTF-1273	10/16/2025		<u>112.50</u>
Total Local Seven						112.50
New Jersey American Water						
	Bill	10/06/2025	1018210023095075	10/06/2025		<u>9,636.99</u>
Total New Jersey American Water						9,636.99
New Jersey Fire Equipment						
	Bill	10/06/2025	75581	10/16/2025		<u>225.00</u>
Total New Jersey Fire Equipment						225.00
Richard Braslow						
	Bill	10/06/2025	05705	10/06/2025		<u>55.00</u>
Total Richard Braslow						55.00
Urban And Jinks						
	Bill	10/06/2025	18767	10/16/2025		<u>8,250.00</u>
Total Urban And Jinks						<u>8,250.00</u>
TOTAL						<u><u>20,449.73</u></u>