

**Board of Fire Commissioners  
Washington Township Fire District No. 1  
P. O. Box 152  
Washington, New Jersey 07882**

**Minutes for November 12, 2025:**

**Meeting Called to Order by M. Riotto at 7:00 P.M.**

**Pledge of Allegiance**

M. Riotto requested a moment of silence for all fallen firefighters.

**Roll Call**

Chairman – Michael Riotto – Present  
Vice Chairman – Vacant  
Secretary – Karl Spolarich – Present  
Treasurer – Marc DeMarco – Present  
Assistant Secretary/Treasurer – Vacant

**Certification of Public Meeting Law**

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

**Reading of Minutes**

Minutes from the October 8, 2025, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. DeMarco. Second was made by M. Riotto. All were in favor.

**Correspondence**

None.

**Report of Fire Department**

Monthly activity report for November 2025 read and submitted by President T. Pantuso.

**Report of Fire Chief**

Monthly activity report for October 2025 read and submitted by Chief T. Wilson.

**Old Business**

None.

**New Business**

**Resolution #25-012 – Establishing the Compensation for Members of the Board of Fire Commissioners**

Motion made by K. Spolarich to establish the Commissioners annual compensation as follows:

Chairman	\$3500.00
Treasurer	\$3500.00
Secretary	\$3500.00
Vice Chairman	\$2900.00
Assistant Secretary/Treasurer	\$2900.00

Second was made by M. DeMarco. All were in favor.

**Meeting opened to the public by M. Riotto at 7:13 P.M.**

No public participation.

**Meeting closed to the public by M. Riotto at 7:14 P.M.**

**Treasurer’s Report/Payment of Bills**

Treasurer’s report for November 10, 2025, read and submitted by M. DeMarco. Motion to pay bills made by K. Spolarich. Second was made by M. Riotto. All were in favor. The total of the approved bills for November 10, 2025, is \$56,227.99.

**Miscellaneous**

None.

**Adjournment**

Motion made by M. DeMarco to adjourn meeting at 7:21 P.M. Second was made by K. Spolarich. All were in favor.

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**Karl B. Spolarich**  
**Secretary**

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF WASHINGTON, COUNTY OF WARREN**

**Resolution #25-012**

**Establishing the Compensation for Members of the Board of Fire Commissioners**

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WHEREAS, N.J.S.A. 40A:14-88 provides that each member of the Board of Fire Commissioners shall receive as compensation such amounts as the Board shall fix; and

WHEREAS, N.J.S.A. 40A:14-88 further provides that the compensation so fixed shall be subject to review by the governing body wherein the Fire District is located; and

WHEREAS, the compensation for members of the Board is set forth in Schedule A to the resolution.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Washington, County of Warren, as follows:

- (1) The Commissioners shall receive the compensation set forth on the attached schedule subject to review by the governing body of the municipality.
- (2) A copy of this resolution shall be forwarded to the governing body of the municipality upon adoption.

**Board of Commissioners Recorded Vote:**

Member	Aye	Nay	Abstain	Absent
DeMarco, Marc	X			
Riotto, Michael	X			
Spolarich, Karl	X			
(Vacant)				
(Vacant)				

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Karl B. Spolarich  
Secretary

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF WASHINGTON, COUNTY OF WARREN**

**Resolution #25-012 - Schedule A**

**Establishing the Compensation for Members of the Board of Fire Commissioners**

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Schedule A:

Chairman	\$3500.00
Treasurer	\$3500.00
Secretary	\$3500.00
Vice Chairman	\$2900.00
Assistant Secretary/Treasurer	\$2900.00

**Board of Commissioners Recorded Vote:**

Member	Aye	Nay	Abstain	Absent
DeMarco, Marc	X			
Riotto, Michael	X			
Spolarich, Karl	X			
(Vacant)				
(Vacant)				

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Karl B. Spolarich  
Secretary

## **Presidents Report**

**November 2025**

Fire Prevention programs were conducted at all of the elementary schools.

After the Fire presentation was conducted at Warren Hills Sr. HS. It was very successful and plans are being made to have the presentation next year.

Installation dinner to be held in February.

Paratech struts should be in this week. Mounting brackets to be ordered for rescue truck.

Santa Run to be held on December 20<sup>th</sup>. Department Christmas party to be held December 22<sup>nd</sup>.

Fund raising was discussed with the possibility of an online store to sell 76 Fire merchandise. A rib cook off for next fall is going to be researched.

Elections were held and the 2025 Line officers are as follows:

Chief – James Kappus

Assistant Chief – Paul Gormly

Captain – Derrick Sloyer

Lieutenant – Justin Granitzski

Respectfully submitted,

Todd Pantuso

President



# Washington Township Fire Department

196 Washburn Ave. Washington, NJ 07882

Phone: 908-689-0575 Fax: 908-689-3131

## Chief's Report

Chief Tom Wilson

10/31/25

For the month of October, the Washington Township Fire Department responded to a total of 32 Emergency Calls, hosted 1 Business meeting and 3 Drills.

## CALLS

2 Structure fires

4 Pole fire /Wires down

4 CO Alarms

2 Propane / LNG Leaks

1 Fuel Leak

3 MVAs

10 Alarm Calls

2 Squad Assist

1 Brush Fire

1 Odor Investigation

2 Smoke Investigations

1 Vehicle Fire

1 Hazmat fuel leak

## DRILLS

10/34 RIC / RIT / FAST

10/20 Walk Thru – Draught House

10/27 Vehicle Rescue / Stabilization

# Washington Township Fire District #1

## Unpaid Bills Detail

As of November 10, 2025

	Type	Date	Num	Due Date	Aging	Open Balance
<b>AT&amp;T Mobility</b>						
	Bill	11/10/2025	287320058054	11/20/2025		<u>450.00</u>
Total AT&T Mobility						450.00
<b>Chase Darwin - V</b>						
	Bill	11/10/2025		11/20/2025		<u>1,208.35</u>
Total Chase Darwin - V						1,208.35
<b>Comcast</b>						
	Bill	11/10/2025	8499052730036219	11/20/2025		388.32
	Bill	11/10/2025	8499052730036227	11/20/2025		<u>46.68</u>
Total Comcast						435.00
<b>Continental Fire and Safety</b>						
	Bill	11/10/2025		11/20/2025		<u>19,667.85</u>
Total Continental Fire and Safety						19,667.85
<b>Electronic Measurement Labs, Inc.</b>						
	Bill	11/10/2025	67317	11/20/2025		<u>605.00</u>
Total Electronic Measurement Labs, Inc.						605.00
<b>Fire and Safety Services , LTD.</b>						
	Bill	11/10/2025	io25-07949	11/20/2025		<u>345.86</u>
Total Fire and Safety Services , LTD.						345.86
<b>FireFlow</b>						
	Bill	11/10/2025	6981	11/20/2025		<u>1,275.00</u>
Total FireFlow						1,275.00
<b>Fleet Services</b>						
	Bill	11/10/2025	108132010	11/20/2025		<u>700.00</u>
Total Fleet Services						700.00
<b>Frank Rymon and Sons Inc.</b>						
	Bill	11/10/2025	6430	11/20/2025		<u>36.55</u>
Total Frank Rymon and Sons Inc.						36.55
<b>JDP</b>						
	Bill	11/10/2025	154339	11/20/2025		<u>49.55</u>
Total JDP						49.55
<b>Karl Spolarich - v</b>						
	Bill	11/10/2025		11/20/2025		<u>1,750.00</u>
Total Karl Spolarich - v						1,750.00

**Marc De Marco**

Bill	11/10/2025		11/20/2025	<u>1,750.00</u>
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Total Marc De Marco

1,750.00

**Matt Noctor - V**

Bill	11/10/2025		11/20/2025	<u>966.68</u>
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Total Matt Noctor - V

966.68

**Mike R. Riotto - V**

Bill	11/10/2025		11/20/2025	1,750.00
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Bill	11/10/2025		11/20/2025	<u>43.56</u>
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Total Mike R. Riotto - V

1,793.56

**New Jersey American Water**

Bill	11/10/2025	1018- 210023095075	11/10/2025	<u>9,636.99</u>
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Total New Jersey American Water

9,636.99

**New Jersey Fire Equipment**

Bill	11/10/2025	75663	11/20/2025	<u>145.00</u>
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Total New Jersey Fire Equipment

145.00

**Richard Braslow**

Bill	11/10/2025	05754	11/10/2025	<u>55.00</u>
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Total Richard Braslow

55.00

**United States Postal Service**

Bill	11/10/2025	POBOX#152	11/20/2025	<u>260.00</u>
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Total United States Postal Service

260.00

**VFIS**

Bill	11/10/2025	153329133	11/10/2025	<u>356.17</u>
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Total VFIS

356.17

**Washington Township Fire Department**

Bill	11/10/2025	amazon	11/10/2025	170.19
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Bill	11/10/2025	QTR 4	11/10/2025	<u>14,075.24</u>
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Total Washington Township Fire  
Department

14,245.43

**Witmer Associates Inc.**

Bill	11/10/2025	so663034	11/20/2025	<u>496.00</u>
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Total Witmer Associates Inc.

496.00

**TOTAL**56,227.99