

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for May 14, 2025:

Meeting Called to Order by M. Riotto at 7:00 P.M.

Pledge of Allegiance

M. Riotto requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Michael Riotto – Present
Vice Chairman – Matthew Noctor – Present
Secretary – Karl Spolarich – Present
Treasurer – Marc DeMarco – Present
Assistant Secretary/Treasurer – Chase Darwin – Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the April 9, 2025, meeting were read by K. Spolarich. Motion to accept minutes as read made by M. DeMarco. Second was made by M. Noctor. All were in favor.

Correspondence

None.

Report of Fire Department

Monthly activity report for May 2025 read and submitted by President T. Pantuso.

Report of Fire Chief

Monthly activity report for April 2025 read and submitted by Assistant Fire Chief J. Kappus.

Report of Fire Official

None.

Old Business

C. Darwin made a motion to accept the proposal from “Local Seven” dated May 6, 2025, to serve as the vendor to create and maintain a new website for the Board. Second was made by M. DeMarco. All were in favor.

M. DeMarco reported that the Board has submitted all required documents for the new fire apparatus to the attorney. The fire department will submit the specifications and other required documents to the district.

New Business

M. Riotto made a motion to accept the resignation letter of F. Roll, the interim part-time fire official. Second was made by C. Darwin. All were in favor.

Meeting opened to the public by M. Riotto at 7:19 P.M.

Ed, Kiley, 35 Long Hill Avenue, inquired as to why F. Roll, the interim part-time fire official, resigned. C. Darwin reported that the letter stated it was due to unethical and unprofessional conduct of the township.

Meeting closed to the public by M. Riotto at 7:21 P.M.

Treasurer’s Report/Payment of Bills

Treasurer’s report for May 13, 2025, read and submitted by M. DeMarco. Motion to pay bills made by K. Spolarich. Second was made by C. Darwin. All were in favor. The total of the approved bills for May 13, 2025, is \$50,220.94.

Miscellaneous

None.

Adjournment

Motion made by M. Noctor to adjourn meeting at 7:27 P.M. Second was made by M. DeMarco. All were in favor.

Karl B. Spolarich
Secretary

President's Report

May 2025

By Law committee to meet with Dept. attorney on May 14th.

Former member inquired about purchasing the hose cart. President and Chief will research as to where the hose cart was acquired.

National Night Out scheduled for August 5th at Meadow Breeze park. Department will purchase balloons to hand out and possibly get a dunk tank.

Members (Riotto, Noctor, Cole, Phelps and Pantuso) helped moved items from storage unit to Mrs. Howell's.

Will Phelps obtained prices on three types of rescue helmets. Discussion ensued. Line officers will make a decision.

Todd Pantuso contacted a security vendor to obtain prices on key fob/card entry system for doors.

Ceiling tiles were replaced at Brass Castle station by Brian Trimmer.

Respectfully submitted,

Todd Pantuso

President



Washington Township Fire Department

196 Washburn Ave. Washington, NJ 07882

Phone: 908-689-0575 Fax: 908-689-3131

Chief's Report

Chief Tom Wilson

4/33/25

For the month of April Washington Township Fire Department responded to a total of 24 Emergency Calls

And hosted 1 Business meeting 3 Drills

4 Structure fires

1 Pole fire /Wires down

2 MVAs

9 Alarm Calls

2 Squad Assist

1 Brush Fire

1 Odor Investigation

2 Illegal open burns

1 Vehicle Fire

1 Hazmat fuel leak

DRILLS

4/14 Fill engine duties

4/21 Tender pump off drill

4/28 Foam operations and Pro Pack demonstration

Washington Township Fire District #1

Unpaid Bills Detail

As of May 13, 2025

	Type	Date	Num	Due Date	Aging	Open Balance
Burdge's Auto Repair						
	Bill	05/13/2025	1298	05/23/2025		<u>821.72</u>
Total Burdge's Auto Repair						821.72
Chase Darwin - V						
	Bill	05/13/2025		05/23/2025		<u>1,450.00</u>
Total Chase Darwin - V						1,450.00
Comcast						
	Bill	05/13/2025	8499052730036227	05/23/2025		37.75
	Bill	05/13/2025	8499052730036219	05/23/2025		<u>386.80</u>
Total Comcast						424.55
Electronic Measurement Labs, Inc.						
	Bill	05/13/2025	65854	05/23/2025		<u>491.00</u>
Total Electronic Measurement Labs, Inc.						491.00
ESI Equipment, INC						
	Bill	05/13/2025	E25-368	05/23/2025		<u>1,621.00</u>
Total ESI Equipment, INC						1,621.00
Karl Spolarich - v						
	Bill	05/13/2025	stipend	05/23/2025		<u>1,750.00</u>
Total Karl Spolarich - v						1,750.00
Marc De Marco						
	Bill	05/13/2025		05/23/2025		<u>1,750.00</u>
Total Marc De Marco						1,750.00
Matt Noctor - V						
	Bill	05/13/2025		05/23/2025		<u>1,450.00</u>
Total Matt Noctor - V						1,450.00
Mike R. Riotto - V						
	Bill	05/13/2025		05/23/2025		<u>1,750.00</u>
Total Mike R. Riotto - V						1,750.00
New Jersey Fire Equipment						
	Bill	05/13/2025		05/23/2025		18,977.20
	Bill	05/13/2025	72685	05/23/2025		75.00
	Bill	05/13/2025	2028839	05/23/2025		475.00
	Bill	05/13/2025	2026117	05/23/2025		910.00
	Bill	05/13/2025	74484	05/23/2025		<u>272.00</u>
Total New Jersey Fire Equipment						20,709.20
Richard Braslow						
	Bill	05/13/2025	05437	05/13/2025		<u>440.00</u>
Total Richard Braslow						440.00

Washington Township Fire Department

Bill	05/13/2025	quarter 2	05/13/2025	<u>14,075.24</u>
Total Washington Township Fire Department				14,075.24

Witmer Associates Inc.

Bill	05/13/2025	so552107	05/23/2025	44.65
Bill	05/13/2025	so552107	05/23/2025	1,466.58
Bill	05/13/2025	so562852	05/23/2025	549.00
Bill	05/13/2025		05/23/2025	<u>1,428.00</u>
Total Witmer Associates Inc.				<u>3,488.23</u>
TOTAL				<u><u>50,220.94</u></u>