

**Board of Fire Commissioners
Washington Township Fire District No. 1
P. O. Box 152
Washington, New Jersey 07882**

Minutes for March 12, 2025:

Meeting Called to Order by M. Riotto at 7:00 P.M.

Pledge of Allegiance

M. Riotto requested a moment of silence for all fallen firefighters.

Roll Call

Chairman – Michael Riotto – Present
Vice Chairman – Matthew Noctor – Present
Secretary – Karl Spolarich – Present
Treasurer – Marc DeMarco – Absent
Assistant Secretary/Treasurer – Chase Darwin – Present

Certification of Public Meeting Law

K. Spolarich, secretary, noted that this meeting was being held in compliance with the Open Public Meetings Law of 1975 in as much as a notice had been published in *The Express Times* and/or *The Star Ledger* and posted at the municipal building.

Reading of Minutes

Minutes from the February 12, 2025, meeting were read by K. Spolarich. Motion to accept minutes as read made by C. Darwin. Second was made by M. Noctor. All were in favor.

Correspondence

None.

Report of Fire Department

Monthly activity reports for March 2025 submitted by President T. Pantuso.

Report of Fire Chief

Monthly activity report for January 2025 read and submitted by Fire Chief T. Wilson.

Report of Fire Official

None.

Old Business

M. Riotto reported that the Board has met twice with the fire department to discuss the new apparatus. The Board is moving forward with the application for the DCA.

M. Riotto reported that the Board is in the process of updating its website and is currently looking into outside vendors to maintain the current website or create and maintain a new website.

New Business

K. Spolarich reported that the 2024 LOSAP numbers have been posted at both firehouses for the mandatory thirty day review period.

Resolution #25-004 – Approving and Authorizing Agreement Relative to Fire Official

C. Darwin made a motion to appoint Frederick C. Roll as the interim part-time fire official pursuant to the terms of an agreement to be entered into by the parties. Second was made by M. Noctor. All were in favor.

C. Darwin reported that he is currently looking to hire a grant writer for the fire district.

C. Darwin discussed the possibility of exploring other insurance brokers to lower the cost of insurance for the Board. M. Noctor will discuss the Board's current Workmen's Compensation policy with Liberty Mutual.

Meeting opened to the public by M. Riotto at 7:35 P.M.

No public participation.

Meeting closed to the public by M. Riotto at 7:36 P.M.

Treasurer's Report/Payment of Bills

Treasurer's report for March 10, 2025, submitted by M. DeMarco and read by K. Spolarich. Motion to pay bills made by M. Noctor. Second was made by C. Darwin. All were in favor. The total of the approved bills for March 10, 2025, is \$32,598.30.

Miscellaneous

C. Darwin and Fire Official R. Roll met with the DCA to review its annual audit of the Bureau of Fire Prevention. The final audit results will be forthcoming from the DCA.

Adjournment

Motion made by K. Spolarich to adjourn meeting at 7:43 P.M. Second was made by M. Noctor.
All were in favor.

Karl B. Spolarich
Secretary

Presidents Report

March 2025

Command vehicle has been ordered.

Building plans went before Land Use board and ruled complete.

By-Laws committee met with Fire Dept attorney in reference to updating By-Laws, Policies & Procedures and application process.

Discussed and approved "After the Fire" presentation for high school seniors.

Respectfully submitted,

Todd Pantuso

President



Washington Township Fire Department

196 Washburn Ave. Washington, NJ 07882

Phone: 908-689-0575 Fax: 908-689-3131

Chief's Report

Chief Tom Wilson

2/28/25

For the month of February Washington Township Fire Department responded to a total of 24 emergency calls

And hosted 1 Business meeting 3 Drills

8 Alarm Activations

2 Pole fires /Wires down

6 MVAs

1 Structure fire

1 Unresponsive person

1 Medical Alarm Activation

1 Smoke condition in the home

1 CO Alarm

3 Odor investigations

DRILLS

2/10 The department hosted a Forceable Entry drill with a outside vender

2/17 The department hosted an in house Jeopardy fire knowledge challenge

2/24 We attended a joint drill with 83 fire on Building construction with Knee Walls

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF WASHINGTON, COUNTY OF WARREN**

Resolution # 25-002

Approving and Authorizing Agreement Relative to Fire Official

WHEREAS, it is necessary for the Fire District to appoint a Fire Official on an interim part-time basis; and

WHEREAS, the parties have engaged in discussion with an individual to serve in this capacity.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of Washington, County of Warren, as follows:

- (1) Frederick C. Roll is hereby appointed as the interim part-time fire official pursuant to the terms of an agreement to be entered into by the parties.
- (2) The agreement is hereby approved and may be executed by the appropriate Commissioners.

Karl B. Spolarich
Secretary

Washington Township Fire District #1

Unpaid Bills Detail

As of March 10, 2025

	Type	Date	Num	Due Date	Aging	Open Balance
AT&T Mobility						
	Bill	03/10/2025	287320058054	03/20/2025		<u>450.12</u>
Total AT&T Mobility						450.12
Burdge's Auto Repair						
	Bill	03/10/2025	1279	03/20/2025		<u>134.39</u>
Total Burdge's Auto Repair						134.39
C&M Auto Parts						
	Bill	03/10/2025	714906	03/20/2025		<u>28.64</u>
Total C&M Auto Parts						28.64
Comcast						
	Bill	03/10/2025	8499052730036227	03/20/2025		790.34
	Bill	03/10/2025	8499052730036219	03/20/2025		<u>412.96</u>
Total Comcast						1,203.30
Continental Fire and Safety						
	Bill	03/10/2025	s1549	03/20/2025		<u>1,901.00</u>
Total Continental Fire and Safety						1,901.00
Fire and Safety Services , LTD.						
	Bill	03/10/2025	IO25-01473	03/20/2025		956.67
	Bill	03/10/2025	IO25-01519	03/20/2025		<u>248.17</u>
Total Fire and Safety Services , LTD.						1,204.84
Fleet Services						
	Bill	03/10/2025	103017083	03/20/2025		<u>1,200.00</u>
Total Fleet Services						1,200.00
Frank Rymon and Sons Inc.						
	Bill	03/10/2025	12/3	03/20/2025		<u>226.68</u>
Total Frank Rymon and Sons Inc.						226.68
Hartford Steam Boiler						
	Bill	03/10/2025	1315276	03/20/2025		<u>110.00</u>
Total Hartford Steam Boiler						110.00
Liberty Mutual						
	Bill	03/10/2025	15073821	03/20/2025		<u>1,851.00</u>
Total Liberty Mutual						1,851.00
New Jersey American Water						
	Bill	03/10/2025	1018210023095075	03/10/2025		<u>9,108.99</u>
Total New Jersey American Water						9,108.99
NJ Advanced Media						
	Bill	03/10/2025	2856663	03/20/2025		<u>337.60</u>
Total NJ Advanced Media						337.60

Richard Braslow

Bill	03/10/2025	05358	03/10/2025	<u>522.50</u>
Total Richard Braslow				522.50

St. Lukes

Bill	03/10/2025	180092	03/20/2025	122.00
Bill	03/10/2025	181314	03/20/2025	<u>122.00</u>
Total St. Lukes				244.00

Washington Township Fire Department

Bill	03/10/2025	qt 1	03/10/2025	<u>14,075.24</u>
Total Washington Township Fire Department				<u>14,075.24</u>

TOTAL

32,598.30